



Accessing Courses on ACOT's Online Platform

A How-To Guide for Applicants and Registrants

INTRODUCTION

The Alberta College of Occupational Therapists (ACOT) offers applicants and registrants the ability to complete required and optional courses or learning modules directly from ACOT's online platform.

Having courses available on ACOT's online platform supports registrants' ease of access to valuable and required learning. Records of the completed learning are maintained on the platform for efficient future reference by registrants and ACOT.

All registrants on the General and Provisional registers, as well as all new applicants, and those seeking reinstatement of their permit, are required to complete the *Protecting Persons from Sexual Abuse and Misconduct* course upon application and every two years thereafter. This course is accessed directly from ACOT's online platform.

Each year, ACOT identifies a College Selected activity that registrants must complete as part of the Continuing Competence Program annual requirements. If the College Selected activity is a course, it may be posted to ACOT's online platform for registrants to access and complete during the year and prior to paying for and processing the registrant's annual registration renewal.

As well, from time to time, ACOT will identify and add relevant, optional courses to ACOT's online platform for registrants to access.

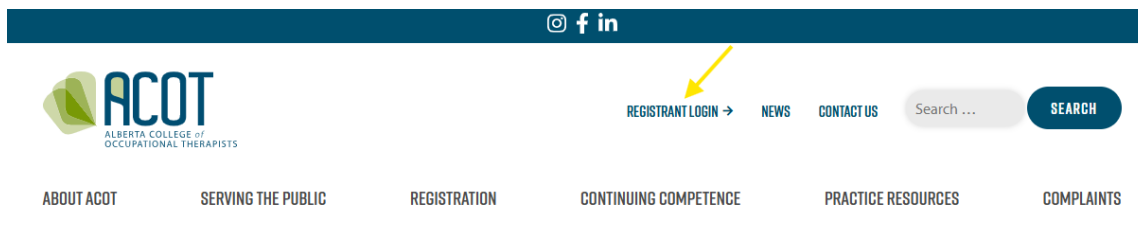
ADDITIONAL RESOURCES

[The Continuing Competence Program Manual \(ACOT, 2024\)](#)

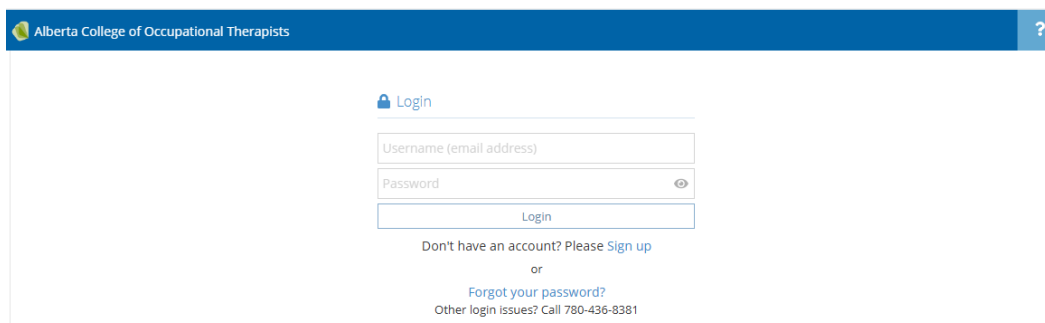
If you have any questions or feedback on any of the content within this document, please call (780.436.8381) or email: info@acot.ca

STEP BY STEP ACCESS TO COURSES

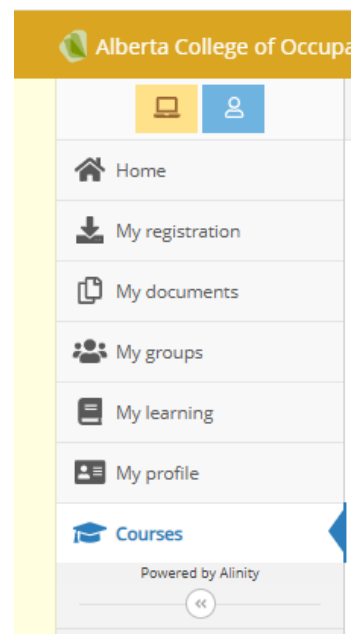
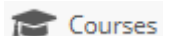
1. Go to www.acot.ca. Click on “REGISTRANT LOGIN” at the top of the web page.



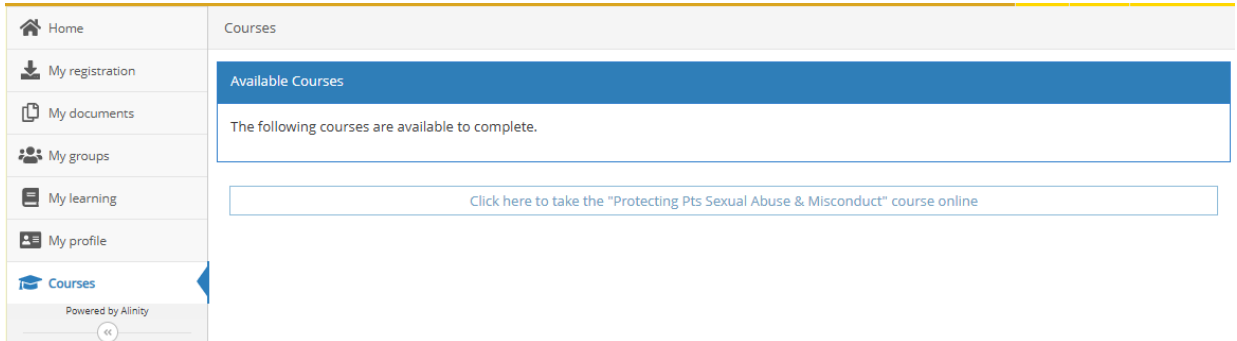
2. Enter your username/email address and password, then click Login.



3. Once logged into ACOT’s online platform, at the bottom of the menu on the left-hand side of the screen, click on



- A list of courses available for you to take is displayed. Click on the course you would like to complete.



If you need to end your session, you can login at a later date or time to complete the course from where you left off.

- Once you have completed the course, the results will display on your Home page under the list of "My Exams".

