



1. Call to Order

The regular meeting of the Council of the Alberta College of Occupational Therapists was called to order at 2:03 on June 27, 2017 by President Liz Taylor. Kirsten Ash acted as Recording Secretary and Susanne Lesniak Walton acted as time keeper. Elizabeth Taylor, Kerstin Hurd, Susanne Lesniak Walton, Louis Joseph, Kent Tsui and Kurt Paterson attended via teleconference. Registrar, Maggie Fulford and Consultant, Simon Canning were also in attendance via teleconference.

Elizabeth Taylor formally thanked Louis Joseph for his hard work on Council and his enthusiasm and engagement and hopes that he will continue his engagement with the College outside of Council.

2. Adoption of the Agenda

The agenda was reviewed and Kerstin Hurd moved to adopt the agenda as presented with the addition of a conversation in regards to SAOT. The motion was carried.

3. SAOT Meeting

Liz Taylor discussed the meeting that was to be set up with SAOT in regards to purchase of services. After speaking with the President of SAOT, Liz Taylor suggested that the meeting with SAOT be a board to board meeting with no paid employees present to prevent any bias in terms of job protection.

Susanne Lesniak Walton stated that she supports the board to board discussion and feels that the removal of paid employees is an excellent way to remove bias from the discussion. Kurt Paterson agreed and feels that it fits well within the strategic plan in terms of stakeholder engagement.

Kerstin Hurd suggested that due to summer holidays, the meeting should be in the fall and that new council members should be present as they will be continuing the initiatives of Council in the future.

Kurt Paterson suggested that the SAOT meeting be outside of the council meetings as the agenda is quite full.

Susanne Lesniak Walton suggested that the SAOT discussion happen in the evening after the September 11 Council meeting.

Susanne Lesniak Walton moved that there be a council to council meeting with SAOT to discuss the future relationship between the two organizations including the purchase of services agreement. The motion was carried

4. Registrar's Report

The registrar reported on ACOTRO and the increase in SEAS fees in order to keep the program feasible. Maggie also discussed the sessions at CAOT conference on the Truth and Reconciliation Commission and discussed that she wants to provide an education session in regards to cultural competence to registrants in the future.

5. Relocation

The relocation to the Sprucewoods building was discussed. The office reported on the approximate costs associated with the capital budget and that the office will be designed with an accessibility consultant and an OT specializing in ergonomics to ensure the space is both accessible and an example of an ergonomic work environment.

Kurt Paterson asked about the capacity of the office for growth. The office has two extra offices for growth. Kurt Paterson also suggested moveable walls as a solution if more space is required.

Kerstin Hurd moved to rescind Council's motion on January 30, 2017 "That the College will pursue the relocation of the College office to the Sprucewoods location. Maggie will bring back the proposed lease agreement, design and capital expenditures for decision at the March 2017 meeting." The motion was carried.

Kurt Paterson moved that Council directs the Registrar to relocate to the Sprucewoods property based on the analysis provided and that the lease be signed and insurance for the property be obtained as soon as possible. The motion was carried

Kurt Paterson moved that Council approve the capital budget of \$120,000 plus \$30,000 contingency for a total capital budget of \$150,000 for the move to the Sprucewoods property according to the lease agreement. The motion was carried

6. Budget

The amended College budget was presented to Council. The budget was in accordance to suggestions made by Greg Bounds, the College's financial consultant, and was changed to include strategic plan items.

Kurt Paterson raised concerns in regards to the calculations of the budget for Human resources and that the depreciation was not included in the budget as an expense.

The Council asked the Registrar to bring forward Kurt Paterson's budget concerns to Greg Bounds and that a report be brought back to Council in regards to these concerns at the July 2017 Council meeting.

7. Governance Committee

Kerstin Hurd informed the council of the new process developed by GC for the new councillors. The handbook has been revamped and a checklist has been added to outline the specific outcomes new council members must meet within a certain amount of time.

Kurt Paterson asked Kerstin Hurd to discuss how new public members will be oriented. This will be brought forward at the next GC meeting.

Liz Taylor would like to congratulate Kerstin Hurd and Simon Canning for all the work they have done with the GC and the orientation of new councillors.

Simon informed Council that the next projects for the GC are working with the Registrar on the RLs and then the monitoring reports.

8. Advisory Committee

Mary Culshaw has received more qualified applicants for the committee and has been reflecting on different ways to engage more people. She has suggested that after the initial focus day, a second focus day be held for different individuals to question and challenge the work done on the initial focus day. She is wanting to choose people who will have the most impact. The members are being handpicked by Mary. Not all applicants will be chosen to ensure the size of the group is manageable. Increasing the number of people involved has good optics and Mary has asked for an increase budget to account for the extra focus day.

Council questioned some of the numbers in the budget, it appears that Mary is asking for another \$5000 but it was not clear to Council.

Council needs to know how many people will be involved, how many are local, and exactly how much it will cost to hold the extra day.

Kerstin Hurd will be asking Mary Culshaw to report to Council in July to directly answer the questions.

Liz Taylor suggested that there may be a way to cut costs if technology is used for the focus days.

Kurt Paterson suggested that council consider approving a maximum amount for the project and asking Mary to work within those parameters.

Liz Taylor would like Mary to revisit the budget and possibly use creative options to decrease costs.

9. Governance

Simon summarized the governance of the meeting and felt that there was good discussion and that disagreement was done respectfully. Simon feels that the momentum of Council needs to continue.

10. Adjournment

The meeting was adjourned at 3:43